



DEFENSE OF THE FAITH COMMITTEE – GUIDELINES FOR REQUESTS

1. Sponsors

- All grant requests must be sponsored by a knight or dame of the Federal Association. The sponsor should be actively involved with the program, and will be required to submit a letter citing his or her involvement and attesting to the worthiness of the program.
- All grant requests must be signed by the local Regional Hospitaller before being submitted.

2. Grant Criteria

- The primary mission is to provide for education in the faith which is
 1. Internal to the members of the Order, or
 2. If the program is external to the Order, the grant must support an existing program that has demonstrated effectiveness.
- The program must be consistent with the teachings and guidelines of the Church as reflected by the National Conference of Catholic Bishops and the purposes of the Order.
- Grants are limited to ten thousand dollars. Matching grants for the project/program are highly desirable and are encouraged.
- The grant recipient, where appropriate, will give proper recognition to the Order, i.e., plaques, mention in annual reports or identification on materials, etc.
- If funding is requested for a speakers' program, the name of the speaker, a short biography, and the topic of the talk is required.
- Grants for political action or advocacy groups or programs will not be given.
- Grants are restricted to the purpose stated. Unutilized funds may not be used for any other purpose and must be returned to the Federal Association. The Defense of the Faith Committee requires a report on expenditures no more than six months after the grant is received.

3. Grant Request Processing

- Proposals for grants must be submitted to the Federal Association office by March 1 and September 9 on the form below. They will then be forwarded to the Defense of the Faith Committee.
- The Defense of the Faith Committee will study the proposals and make a recommendation to the Board of Directors in June and December.
- **Please send the grant as an electronic version when possible.**
- All requests should contain:
 1. A description of the project including, if possible, the most recent annual report and/or newsletter.
 2. A list of the organizations board of directors.
 3. A copy of its most recent year's financial statement, including a list of donors.

[To receive an electronic version of this grant application, please contact Leif Carlson, Hospitaller Programs Administrator at the Order of Malta office – lcarlson@orderofmalta-federal.org

